

NORTHERN DISTRICT OF INDIANA FEDERAL COMMUNITY DEFENDERS, INC.

**RESEARCH & WRITING ATTORNEY
HAMMOND OFFICE**

POSITION ANNOUNCEMENT

Northern District of Indiana Federal Community Defenders, Inc. (NDIFCD), a non-profit private corporation funded by the Administrative Office of the U.S. Courts, is accepting applications for the position of a Research & Writing Attorney to be located in the Hammond office. The federal defender organization operates under authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide defense services to individuals charged with federal criminal cases and related matters who are financially unable to retain counsel.

Duties. The Research & Writing Attorney must have the ability to discern and analyze legal issues from lengthy, complex records, and the ability to express thoughts in writing clearly and concisely. The position requires excellent research skills, proficiency in computer-assisted legal research, word processing capability, and time management skills. The successful candidate will provide advanced research and support services for three trial attorneys, write briefs, including those for the Court of Appeals for the Seventh Circuit, motions and legal memoranda for the district court, as well as aid in the development of legal strategies. The Research & Writing Attorney is not authorized to make court appearances, sign pleadings, or engage in the private practice of law. However, the position would be extremely beneficial for a lawyer desiring to gain experience in criminal defense. NDIFCD will expect a minimum of a two year commitment.

Requirements. Applicants must be law school graduates or those expected to graduate in the spring of 2006. Applicants must also have the ability to communicate and work well with others, must be accurate and attentive to detail, set priorities and meet critical deadlines, and be willing to support criminal defense work. Special consideration will be given to recent law school graduates or those that will be graduating in the spring of 2006.

Salary. Salary commensurate with experience and qualifications, between \$46,000 to \$70,000 per year.

How to Apply. Qualified persons are encouraged to apply by forwarding a letter and resume, including 3 references and salary history and requirements, by April 30, 2006 to: Jerome T. Flynn, Executive Director, Northern District of Indiana Federal Community Defenders, Inc., 219 Russell Street, 6th Floor, Hammond, Indiana 46320, or fax to: 219-937-8021.

NDIFCD IS AN EQUAL OPPORTUNITY EMPLOYER